



# **CITY OF PARKER**

## **City Hall**

**1001 West Park Street**

**Phone 850-871-4104**

**[www.cityofparker.com](http://www.cityofparker.com)**

### **Mayor**

Rich Musgrave

### **Clerk**

Nancy Rowell

### **Council Members**

Mike Miller, Mayor Pro Tem

Ron Chaple

John Haney

Ken Jones

### **Attorney**

Tim Sloan

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## **PUBLIC NOTICE**

### **REGULAR MEETING**

**OF**

**THE CITY OF PARKER COUNCIL**

**December 19, 2017**

**5:30 PM**

**PARKER CITY HALL**

NOTE: AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY OF PARKER COUNCIL ALSO SITS, AS EX OFFICIO, AS THE CITY OF PARKER COMMUNITY REDEVELOPMENT AGENCY (CRA) AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT CAPACITY.

## **AGENDA**

**CALL TO ORDER** - Mayor Musgrave

**INVOCATION** – Rev. Jack Stanley, Parker United Methodist Church

**PLEDGE OF ALLEGIANCE** - Mayor Pro Tem Miller

**ROLL CALL**

**APPROVAL OF MINUTES** - City Council

Regular Meeting December 5, 2017

**ITEMS FROM THE AUDIENCE (non-agenda items)**

## **REGULAR AGENDA**

1. **Financial Update**—Bookkeeper Dean
2. **Request to Surplus Property**—Public Works Supervisor Summerlin

## **CLERK'S REPORT**

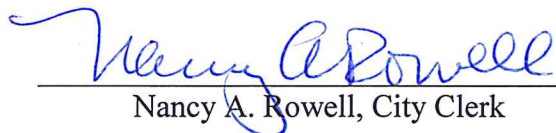
## **MAYOR'S REPORT**

## **COUNCIL COMMENTS AND ANNOUNCEMENTS**

## **ADJOURNMENT**

### **Upcoming Events**

- Next Planning Commission Meeting is January 9, 2017
- Next Regular Council Meeting is January 16, 2017

  
\_\_\_\_\_  
Nancy A. Rowell, City Clerk

If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding and such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be made. Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the City Clerk at 1001 West Park Street, Parker, Florida 32404; or by phone at (850) 871-4104. If you are hearing or speech impaired and you have TDD equipment, you may contact the City Clerk using the Florida Dual Party System, which can be reached at 1-800-955-8770 (Voice) or 1-800-955-8771 (TDD). ALL INTERESTED PERSONS DESIRING TO BE HEARD ON THE AFORESAID agenda are invited to be present at the meeting.

**MINUTES  
REGULAR MEETING  
PARKER CITY COUNCIL  
December 5, 2017  
5:30 p.m.**

Mayor Musgrave called the meeting to order at 5:30 p.m.  
Mayor Musgrave gave the Invocation.  
Mayor Pro Tem Miller led the Pledge of Allegiance.

**Present:** Council Members Chaple, Haney, Jones, Miller and Mayor Musgrave  
**Also Present:** City Clerk Rowell, City Attorney Sloan, Police Chief Hutto and Public Works Supervisor Summerlin

**APPROVAL OF MINUTES**—On motion of Council Member Miller and second of Council Member Chaple, the minutes of the Regular Council Meeting of November 21, 2017 were approved, 5 ayes, 0 nays.

**ITEMS FROM THE AUDIENCE**—None

**REGULAR AGENDA**

1. **Update on Pier for Earl Gilbert Park**—Pearce Barrett of the Florida Department of Environmental Protection addressed the Council stating that Parker's pier project, funded from Deepwater Horizon funds from the BP oil spill, was moving forward; that there were two other piers in the area also funded from those dollars, a pier at the Panama City Marina and a pier in Gulf County near Windmark Beach; that he was looking for additional funds that are needed as the pier is projected to cost perhaps several hundred thousand more than originally requested; that there are other sources of money from the oil settlement agreement but the federal partners will have to agree; that he has tasked Taylor Engineering out of Destin to do conceptual cost estimates, environmental issues and site constraints on all the piers; that it will likely be a timber fishing pier, 10-12 feet wide, functional for public use 24 hours a day; that there are still sea grass studies that must be conducted during the growing season; that he would be back in the next couple of months with a conceptual design and drawings and to give the Council estimates on construction time frames.
2. **Update from Public Works Department**—Public Works Supervisor Summerlin addressed the Council stating the dog park appears to be successful, that there is more use of the area and have gotten good feedback from the public; that road resurfacing will begin as soon as water lines underlying the planned streets is complete and that water line replacement is going well; that resurfacing should begin around the first of February; that new equipment has all arrived and that his team is being trained in use, transport and safety of the equipment, and that he was grateful to the Council for funding the equipment; that the yard area near the bottom of the cell tower needs to be covered to protect the equipment from the bird droppings; he suggested the possibility of declaring the old tractor and using those funds to help build a pole structure to provide cover for the equipment; that the cost could be around \$21,500 and that he would budget next year for additional



covered area for the trash trucks and other equipment; and that the “limit noise” signs are up at the parks.

**CLERK’S REPORT**—City Clerk Rowell had no report.

**MAYOR’S REPORT**— Mayor Musgrave reminded the Council and audience of the tree lighting ceremony on Friday beginning at 4:30.

**COMMENTS AND ANNOUNCEMENTS**—Council Member Haney said he would miss the ceremony due to family responsibilities. City Attorney Sloan said he had been asked to handle a real estate transaction for Council Member Chaple and asked the members if they had any objection. They did not.

**ADJOURNMENT**—The meeting was adjourned at 5:55 p.m.

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Nancy A. Rowell, City Clerk



## CITY OF PARKER AGENDA ITEM SUMMARY

**1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:**

Finance Department, Casey Dean

**2. MEETING DATE:**

12/19/2017

**3. REQUESTED MOTION/ACTION:**

No motion or action needed

**4. IS THIS ITEM BUDGETED (IF APPLICABLE)**

YES

☐

NO

☐

N/A

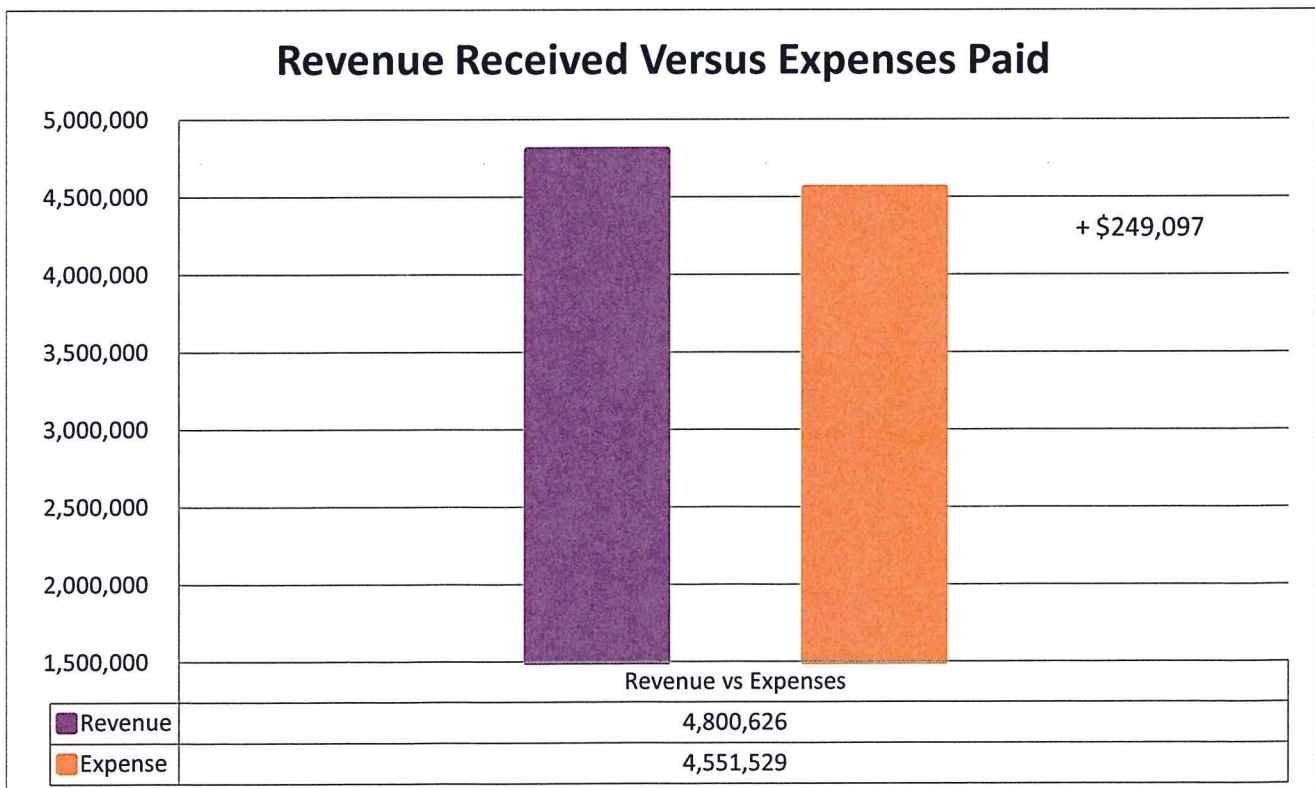
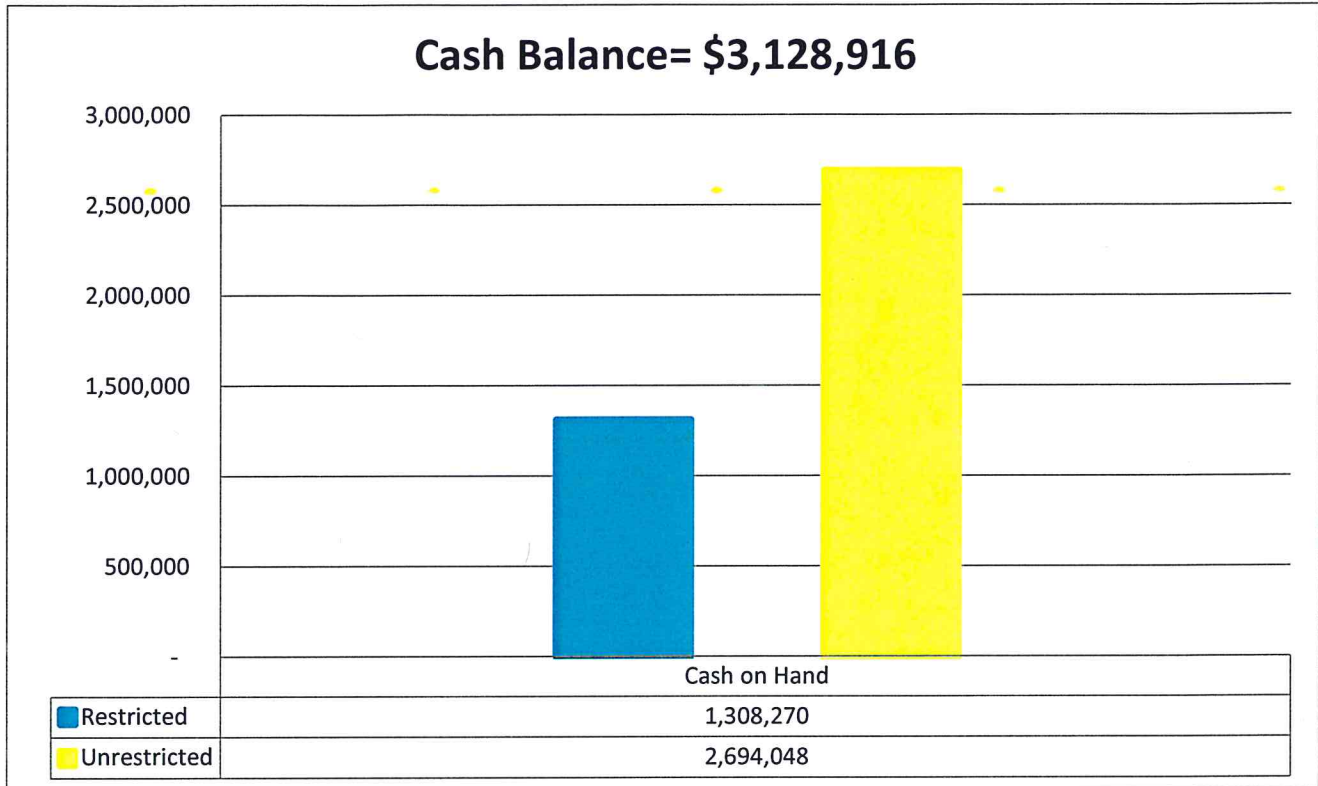
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**5. BACKGROUND:** (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; WHAT GOAL WILL BE ACHIEVED FOR THE CITY)

This is the financial status update for the fiscal year ended September 30, 2017. There are charts showing the cash balances, revenue versus expenses, and budget to actual for revenue and expenses. This update is to inform you of how the City ended its fiscal year and to provide an update on Infrastructure Sales Surtax revenues.

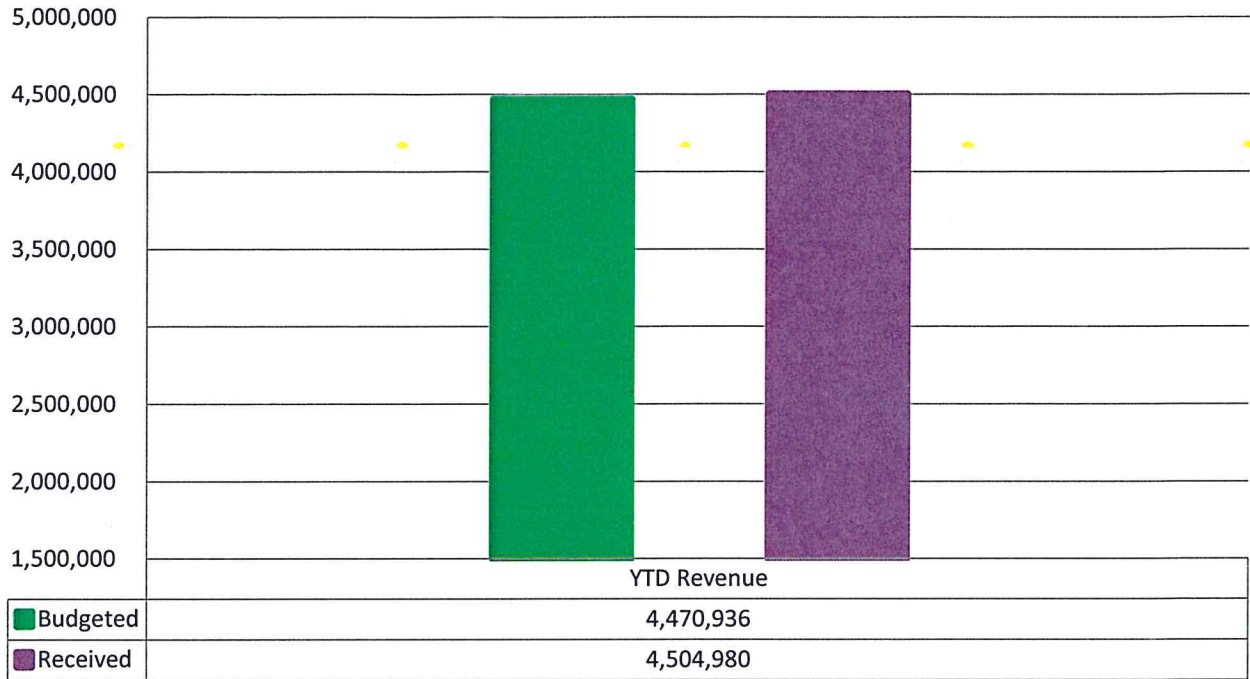
# City of Parker

## Financial Status as of September 30, 2017



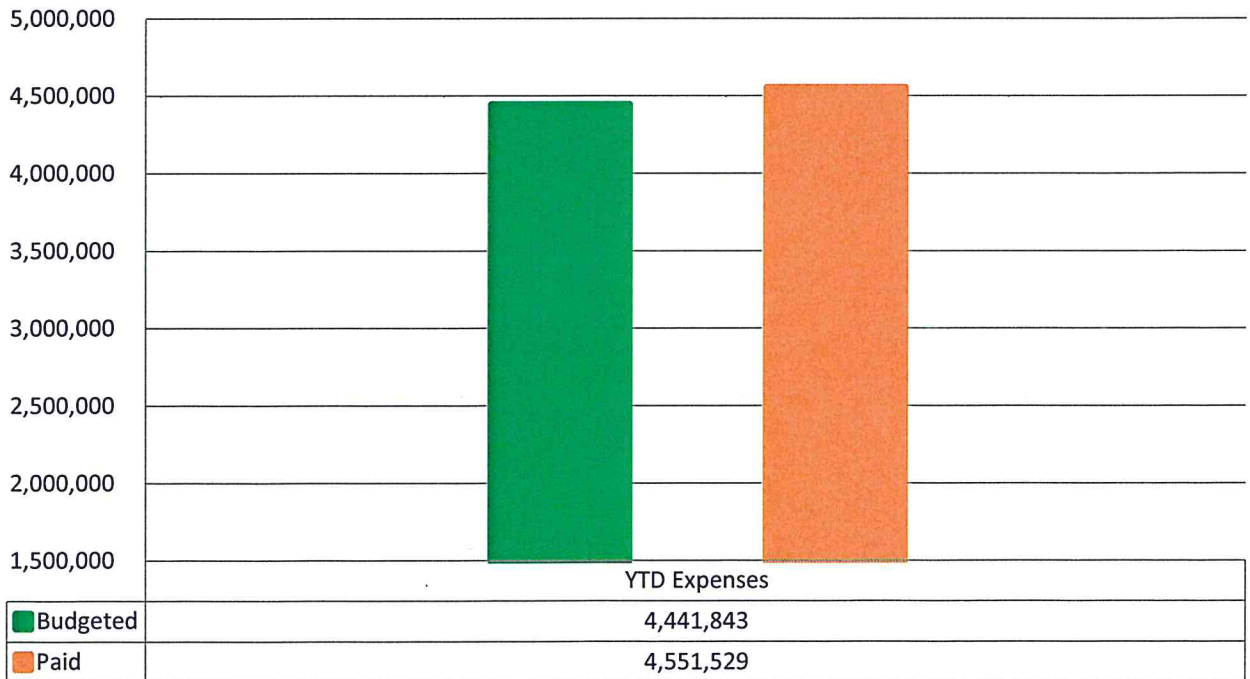
## Total Revenue

### Budget to Actual



## Total Expense

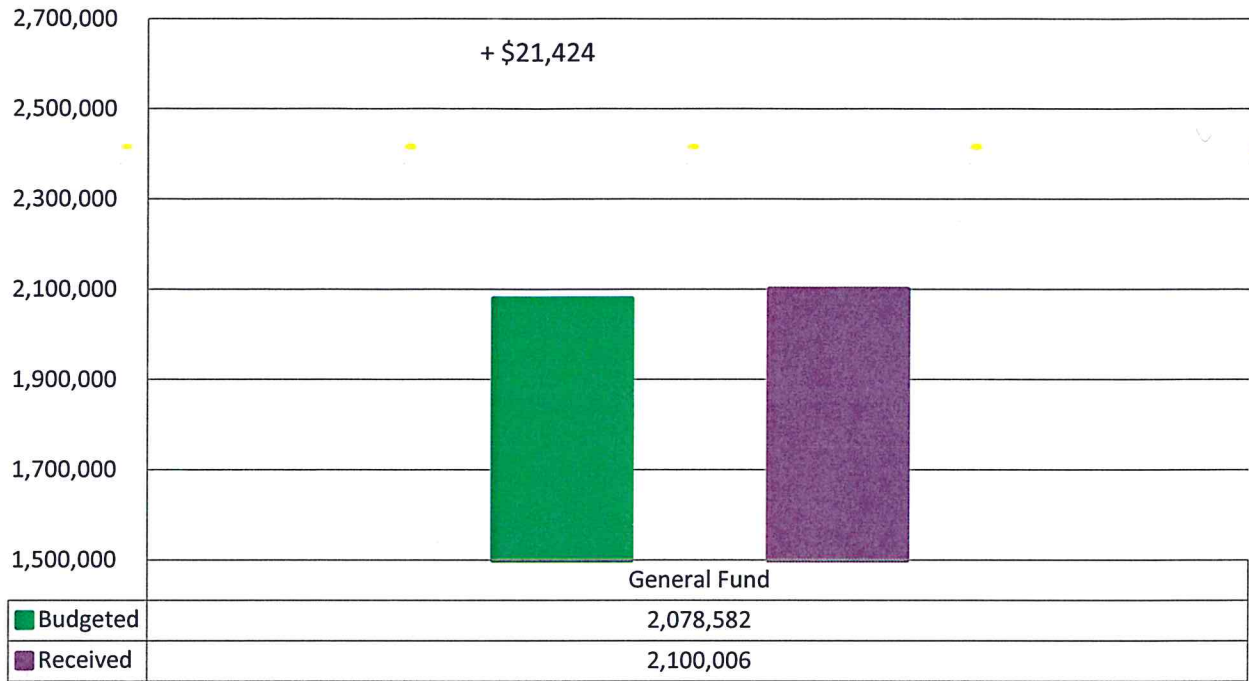
### Budget to Actual



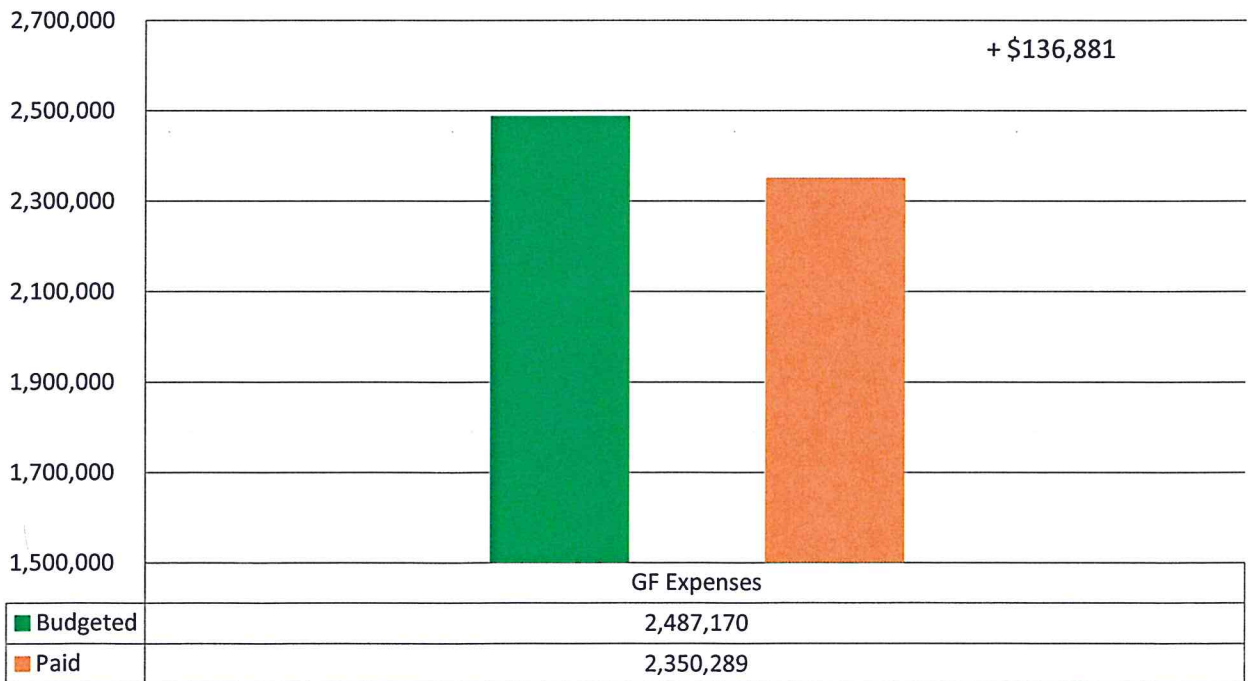
# General Fund

+ \$158,305

## Budget to Actual Revenues



## Budget to Actual Expenses

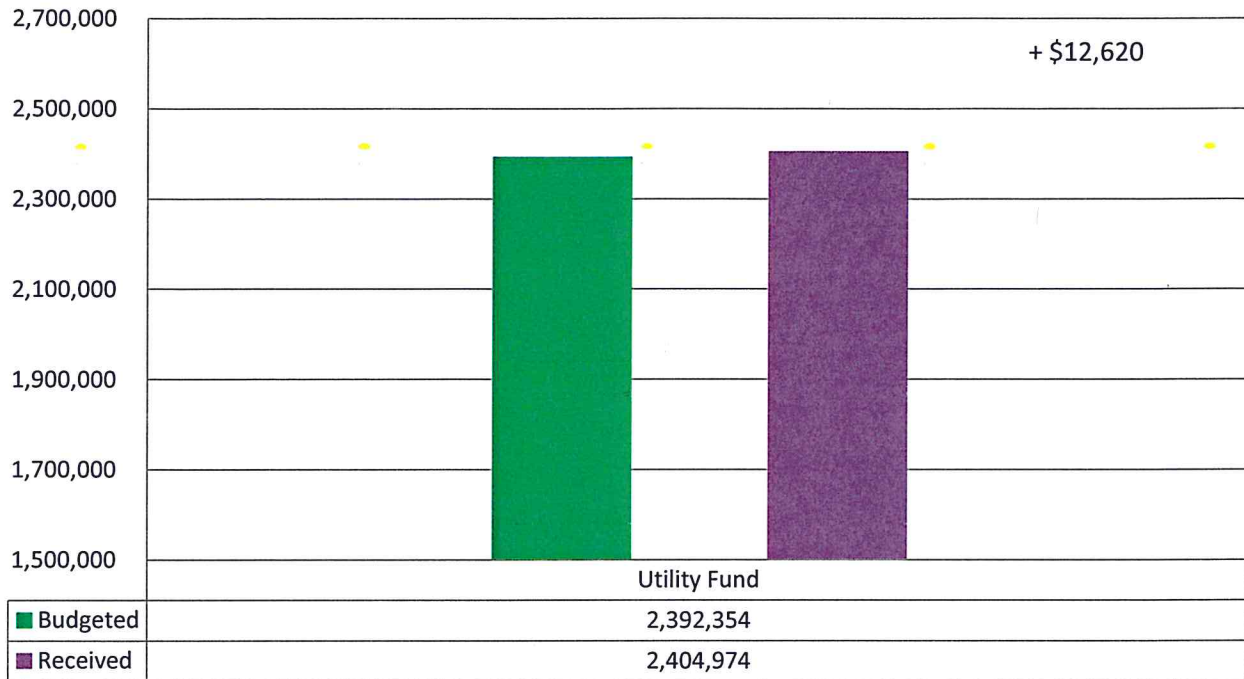




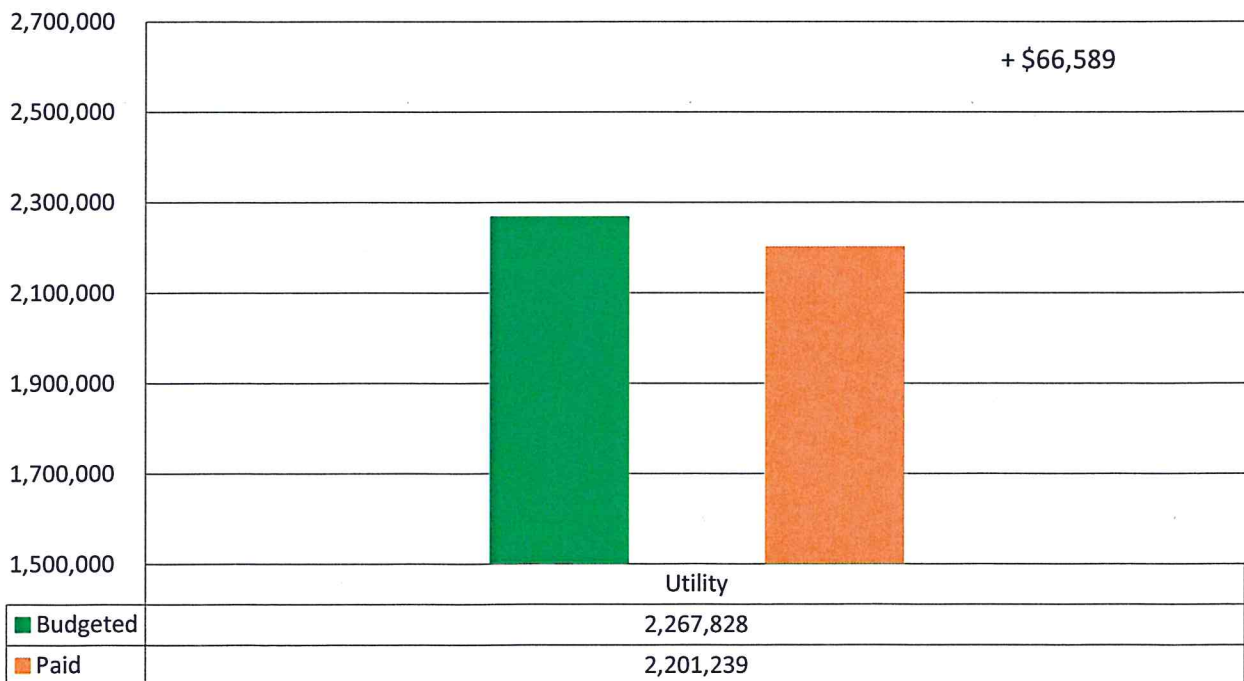
## Utility Fund

+ \$79,209

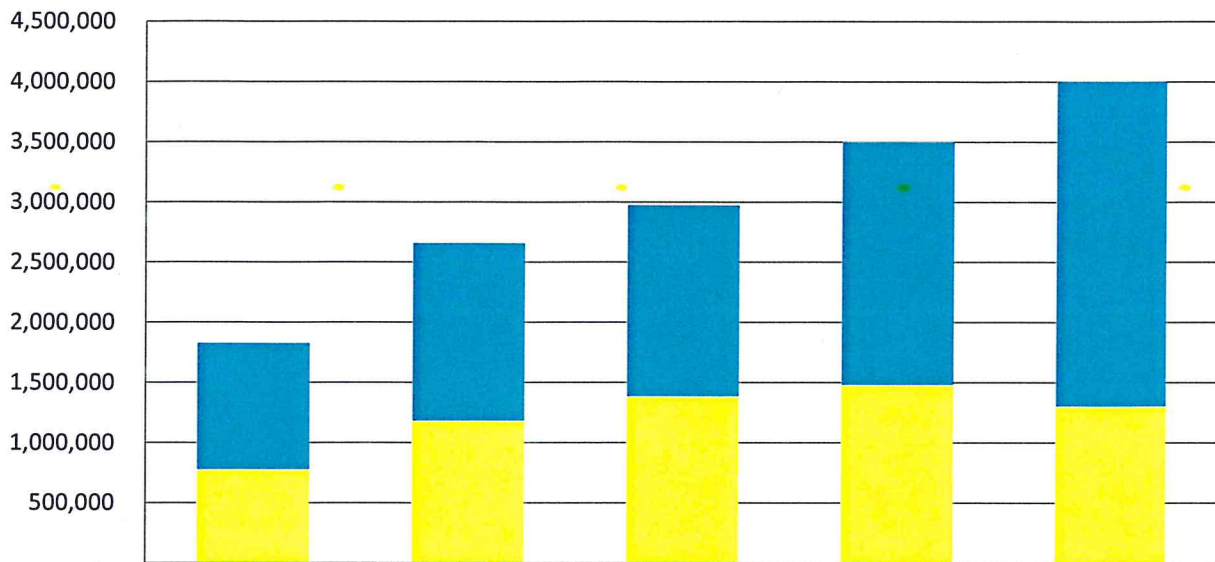
### Budget to Actual Revenues



### Budget to Actual Expenses



## Historical Cash Balances



	2013	2014	2015	2016	2017
■ Unrestricted	1,036,908	1,465,562	1,577,959	2,010,765	2,694,048
■ Restricted	782,605	1,186,500	1,392,442	1,486,676	1,308,270

### Restricted Cash:

GENERAL FUND OPERATING RESERVES  
 GENERAL FUND CAPITAL RESERVES  
 PARK CONTRIBUTIONS  
 POLICE DISCRETIONARY FUND  
 CDBG  
 L. E. EDUCATION POOLED CASH  
 SCHOOL CROSSING GUARD POOLED CASH  
 UTILITY FUND CAPITAL RESERVES  
 SRF LOAN CASH  
 CRA TRUST FUND  
 LE FORFEITURE OPERATING ACCOUNT  
 IMPACT FEES  
 BOND & INTEREST SINKING FUND  
 UTILITY RENEW & REPLACE CD  
 UTILITY CD  
 UTILITY CUSTOMER DEPOSIT

### Unrestricted Cash:

GENERAL FUND POOLED CASH  
 UTILITY POOLED CASH

Breakdown of Half Cent Infrastructure Tax Dollars			
Date	Description	Revenue	Expense
3/23/2017	January Collections	21,421.32	
4/21/2017	February Collections	22,960.75	
4/25/2017	Manhole replacement		(98,910.20)
5/9/2017	1st Quarter 2017	5,247.88	
5/30/2017	March Collections	30,511.67	
6/27/2017	April Collections	29,673.15	
7/24/2017	May Collections	33,180.19	
8/18/2017	2nd Quarter 2017	7,679.09	
8/28/2017	June Collections	39,287.35	
9/29/2017	July Collections	41,900.69	
10/31/2017	August Collections	29,192.65	
11/15/2017	3rd Quarter 2017	7,334.85	
11/25/2017	September Collections	27,256.63	
Total		295,646.22	(98,910.20)
		Balance:	196,736.02



## CITY OF PARKER AGENDA ITEM SUMMARY

**1. DEPARTMENT MAKING REQUEST/NAME OF PRESENTER:**

Public Works/Tony Summerlin

**2. MEETING DATE:**

12/19/2017

**3. REQUESTED MOTION/ACTION:**

Declare old tractor as surplus property

**4. IS THIS ITEM BUDGETED (IF APPLICABLE)**

YES

☐

NO

☐

N/A

☒

**5. BACKGROUND: (PROVIDE HISTORY; WHY THE ACTION IS NEEDED; WHAT GOAL WILL BE ACHIEVED FOR THE CITY)**

Public works would like to surplus the 1990 Ford Tractor (Serial#UP27184/Model#AP1439), as we have recently purchased a new one. Any proceeds from the sale could be used to help provide roofing over the new equipment.